

ODD/51/2017

Officer Decision Record Template

Record of Decision of Garry Kirk, Service Director of BU17 in accordance with paragraph B1 of the Executive Delegations.

Subject

The core purposes of the Council's Legal Services business unit are:

- To seek to secure that all aspects of the management of the Council are conducted lawfully, honestly, and with integrity, and
- To support the delivery of high quality front-line services by providing a comprehensive, agile and cost effective legal service to the business units of the Council and partner organisations, principally through the in-house unit, but where appropriate, by effectively commissioning and managing relationships with external providers.

The Service Director Legal Services is looking to establish a Framework Agreement for the provision of legal services for a range of different disciplines organised into the following lots:

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|--------|---|
| Lot 1 | Company & Commercial Law |
| Lot 2 | Employment Law and Human Resources |
| Lot 3 | General Litigation |
| Lot 4 | Charity Law |
| Lot 5 | Property Law |
| Lot 6 | Public Law & Corporate Governance |
| Lot 7 | Housing Law |
| Lot 8 | Planning Law |
| Lot 9 | Highways, Transportation and Compulsory Acquisition |
| Lot 10 | Adult Social Services and Community Care Law |
| Lot 11 | Insolvency specific to Council Tax |
| Lot 12 | Insolvency specific to Business Rates |

This should ensure that where it is necessary or desirable to outsource legal work for reasons of capacity or speciality the Client will have access to the optimum quality and value for money combination that the market is able to provide

Authority

The Service Director Legal Services is entitled to determine at his discretion the means by which Legal Services will be delivered to the client. Where this involves the provision and management of external legal services it will be agreed with the client Service Director or Executive Director and paid for by the client Service. No single outsourcing of legal services under the call-off will exceed the £250,000 expenditure delegated to Executive Directors and Directors under paragraph B1 of the Executive Delegations.

Decision Taken

To invite tenders for inclusion in a call-off framework for the provision of a range of legal services packaged into twelve Lots as set out in the ITT.

To appoint to the Framework Agreement a maximum of three suppliers per Lot who are evaluated to best meet its requirements, The Council will consider appointment of a legal firm for one or more Lots of work as well as for all Lots.

The Council and Associated Organisations will reserve the right to engage other firms if and when required for particular categories of work, or for individual matters, as and when it considers it appropriate if not covered under the Framework Agreement.

The Council's estimated spend on external solicitors instructed through this Framework Agreement is approximately £750,000 per annum. However, no work is guaranteed to any supplier under the Framework Agreement and no single call-off will exceed £250,000 in value.

Date of Decision

02/10/2017

Elected Member Conflicts of Interest

No conflicts applicable



Signature

Garry Kirk

Service Director, Legal Services
